



CONTINUING PROFESSIONAL DEVELOPMENT AND COUNCIL/EXECUTIVE/COMMITTEE MEETINGS

1 Introduction

- 1.1 The Australian Dental Association, and its Branches (ADA), and affiliates have a long history of encouraging and providing continuing professional development (CPD) to their members.
- 1.2 In providing for the promotion of the art and science of dentistry, the ADA has established Councils, Executives and Committees which investigate, report and decide on issues relating to dentistry.
- 1.3 Council, Executives and Committee members are required to read clinical and/or scientific material outside the hours of committee meetings.
- 1.4 In certain jurisdictions, Boards have made CPD a requirement for registration.

1.5 **Definitions**

- 1.5.1 CONTINUING PROFESSIONAL DEVELOPMENT (CPD) is on-going learning activity undertaken by professionals after initial qualification and registration for practice. Such activities are usually informal in nature but may include formal post-graduate studies and educational requirements for peripheral areas of practice.
- 1.5.2 BOARD is a Federal, State or Territory dental registration board.
- 1.5.3 CONTINUING PROFESSIONAL DEVELOPMENT HOURS are those hours awarded by Boards and/or Associations in recognition of CPD undertaken.

2 Principles

- 2.1 Preparation for participation in Council, Executives and Committee meetings is time consuming and involves review of meeting papers and often some independent research to enable each person to participate and advise on the issues.
- 2.2 Activities of persons in preparing for and participating in such meetings are within the definition of CPD and should therefore be recognised as such.

3 Policy

- 3.1 One hour of Council, Executive or Committee meeting should equate to one CPD hour.
- 3.2 The Chairman of a Council, Executive or Committee shall determine the proportion of scientific hours and non-scientific hours involved in each meeting.
- 3.3 It is the role of Boards to determine the eligibility of an individual person's claims of Council, Executive or Committee involvement as CPD activity.

Policy Statement 3.5

Adopted by ADA Federal Council, April 10/11, 2008.

Amended by ADA Federal Council, November 13/14, 2008.